

**Annual Parochial Church Meeting
Holy Cross Durley
Minutes of the meeting held on Sunday 24th March 2019.**

| Agenda Item | | Action |
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| 1 | <p>Opening Prayers The meeting was opened with a prayer from Gregg..</p> | |
| | <p><u>Annual Parish Meeting (Vestry).</u></p> | |
| 2 | <p>Apologies for absence; Carolyn Campbell, Edna Merritt, Knight Family, Ellie Mensingh, Christine Rumbold and Robin Whiteside.</p> <p>Present: Gregg Mensingh, Zoe and Brian Page, Catherine McClurg, Jean Houghton, Jamie and Carolyn Balfour, Ann Compton, Roger and Katrine Brydges, Janet Clarke, Dawn Brenchley, Andy and Gill Mulley, Julian and Jane Chamberlain, Vivienne Taylor, Dudley Parker, Marian Perkins, Sarah Crockett and Nina Robinson.</p> | |
| 3 | <p>Minutes of previous Vestry meeting. Proposed by Roger Brydges and seconded by Carolyn Balfour as a true record of the meeting. Unanimously agreed and the minutes were signed by Gregg.</p> | |
| 4 | <p>Electoral Roll. Thanks were expressed to Carolyn Campbell for preparing the Electoral Roll. The number on the electoral roll is 37 with one new member.</p> | |
| 5 | <p>Election of Churchwardens and appointment of Deputy Churchwarden. Andy Mulley is stepping down as churchwarden after 6 years. Gregg gave a big thank you for all Andy's hard work and said it had been a pleasure and delight to work with him. Gregg had felt very well supported by the churchwardens at Durley and thanked them for the smooth running of the church. This will be Katrine's final year as Churchwarden so a replacement will be needed next year.</p> <p>Nomination for a new churchwarden - Jamie Balfour. Proposed by Andy Mulley and seconded by Jean Houghton. All agreed unanimously. Jamie was declared duly elected as churchwarden.</p> <p>Deputy churchwardens – Andy has agreed to become deputy churchwarden together with Vivienne Taylor who will continue this role.</p> <p>There being no other business, Gregg Mensingh declared the Annual Parish (Vestry) meeting closed at 11.50am.</p> <p><u>Annual Parochial Church Meeting.</u></p> | |
| 1 | <p>Apologies for absence; As above. Present: As above.</p> | |
| 2 | <p>Minutes of the previous APCM. Brian Page said his first name had been spelt Brain not Brian. Item 3 to be corrected. The minutes were then agreed and signed.</p> | |

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| <p>3</p> <p>4</p> | <p>Matters arising – A suggestion was made that a morning worship service without communion be held once a month in church, possibly led by Janet Clarke. David Burgess had said there was a big demand for Janet’s services but he will see what can be arranged. Janet said at the meeting that there were other readers who could be available to help.</p> <p>Reports:</p> <p>a) Annual Report (previously circulated and copy attached to these minutes).</p> <ul style="list-style-type: none"> • Gregg thanked Gill for collating the Report. • Katrine said more people are needed to clean the church. Suggested an article in the magazine. Action Katrine • Gill agreed to put a list of the charity donations made by the church this year into the magazine. Action Gill • An advert for a new PCC Secretary and Treasurer to be put in the magazine for April and May. Computing and typing skills are needed for the Secretary and accounting/book keeping skills would be required for the Treasurer. Gregg pointed out that these appointments could be made from outside the PCC and congregation. The treasurer at Curdridge is not a member of the congregation. There is specific software available for church Treasurers and training is available. Victoria James at the Diocese would be willing to help a new Treasurer if he/she wanted to use the software. It was also suggested that we try advertising for the Treasurer through school and social media. Action Gill • Helen Childs intends standing down as Magazine Editor so we are also looking for a new editor. • It was felt that it would be useful to know how many hours of commitment are needed for each role. This information could be included in the ads. <p>b) Financial Report.</p> <ul style="list-style-type: none"> • All information can be found on the financial report for year ending 31st December 2018. • Brian wished to thank Zoe for her tremendous help with the preparation of the accounts and to Andy for sorting out the Gift Aid. • Fees for weddings and funerals were much reduced due to the smaller numbers of both weddings and funerals in 2018. • £600 is being transferred every year from the General Fund into the Organ Fund so that funds will be available for a major overhaul of the organ in 10 – 15 years time. • Catherine McClurg suggested the music and organ funds be amalgamated. This will be discussed at the next PCC meeting. Brian agreed it made sense. • Gregg signed the Annual Financial Report and thanked Brian for preparing the easy to read accounts and Zoe for her assistance. | <p>KB</p> <p>GM</p> <p>GM</p> |
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Election and appointments.

Elections

a) Deanery Synod Representatives:

Jane Chamberlain and Zoe Page were willing to continue as our Deanery Synod Representatives. Their re-appointments were proposed by Katrine Brydges, seconded by Carolyn Balfour. Approved unanimously.

b) Members of PCC:

- Christine Rumbold wished to step down from PCC.
- Nina and James Robinson were willing to come onto the PCC as a job share
- It was proposed that the following 6 people be elected to the PCC:

Gill Mulley, Brian Page, Vivienne Taylor, Carolyn Balfour, Dawn Brenchley and Nina and James Robinson (job share).

Andy Mulley to be co-opted onto the PCC as Deputy Churchwarden.

Proposed by Zoe Page and seconded by Jamie Balfour. Approved unanimously.

Appointments

c) Sidespersons:

- Currently the sidespersons were: Julian and Jane Chamberlain, Ann Compton, Gill Mulley, Robin Whiteside, Carolyn and Jamie Balfour, Zoe Page, Sarah Knight, Sarah Crockett and Dawn Brenchley.
- Ann Compton wished to step down and Brian Page offered to become a sidesperson.
- Could Ian and Sarah Merritt be interested in becoming sidespersons? Katrine to ask them.
- It was proposed that the following be appointed as sidespersons: Julian and Jane Chamberlain, Brian Page, Gill Mulley, Robin Whiteside, Carolyn and Jamie Balfour, Zoe Page, Sarah Knight, Sarah Crockett and Dawn Brenchley. Proposed Carolyn Balfour and seconded by Roger Brydges. Agreed unanimously.

d) Independent Financial Examiner

It was proposed to ask Ivan Houghton if he would accept the position of Independent Financial Examiner for the year ending 31st December 2019 and that we will appoint him if he accepts.

KB

GM (next
PCC
agenda)

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| <p>6</p> | <p>e) Servers</p> <ul style="list-style-type: none"> • Currently these were: Vivienne Taylor, Sarah Crockett, Sarah Knight, Sarah and Ian Merritt and Christine Rumbold. • Ann Compton had decided to stand down. • Sarah Crockett was happy to continue to do this but felt she needed some more training. • It was suggested that the server has a chat before the service with the member of clergy taking that service, as each one does it slightly differently. • Gregg to talk to Ministry team and ask visiting clergy to talk to servers before each service. <p>6 Questions and discussion.</p> <p>i) Roof Insulation: The PCC feels that insulation must be included in the specification for the roof job. If insulation is external it would raise the tiles. A suggestion was made that possibly plaster board could be inserted (with insulation) between the rafters inside. There was no objection to this at the meeting and it was suggested that the feasibility of this be discussed with the architect.</p> <p>ii) Spring cleaning the church: Suggestion for a working party to spring clean inside church. There would be problems with working at height. It seems there may be a firm which cleans churches. It was agreed to wait to action this until after the roof is done.</p> <p>iii) Any plans for a Curate at BCD? Gregg had nothing to report as yet. However there may be someone (not a curate) who will join the Ministry Team by Advent.</p> <p>iv) Gregg was asked how many additional people will be in the parish of Botley after all the new housing is built: Ultimately, 3,000 people will be added with the Boorley Park development. Final houses to be built by 2020/1.</p> | <p>GMg</p> <p>AM</p> |
| <p>7</p> | <p>Gregg closed the meeting with prayer.</p> | |
| | <p>PCC meeting held immediately after the APCM</p> <p>The following appointments were proposed:</p> <p>Vice-Chair: Katrine Brydges Treasurer: Brian Page Secretary: Gill Mulley but Dawn Brenchley to help her with a view to taking the role on. Jamie Balfour said he would help with the Annual Report and Sarah Crockett also offered to help after this year. Safeguarding: Katrine Brydges</p> <p>Andy Mulley was formally co-opted onto the PCC as Deputy Churchwarden.</p> <p>All these appointments were proposed by Carolyn Balfour and seconded by Zoe Page. Agreed unanimously.</p> | |

